

Lesson Planning Guide Template for Teachers

Lesson Objective (topic to teach):				
Segment	What and How? Describe Activities	Materials	Multiple Intelligence	Time
1. Warm up and/or icebreakers Ask learners to sign in and take seats, welcome returning learners and meet newcomers.				10 min.
2. Introduction How can I creatively introduce this topic? What do learners already know?				5 min.
3. Listening and Speaking How will I ask learners to practice listening and speaking skills while teaching this topic?				20 min.
4. Reading Which building block(s) of reading will I focus on to teach this topic?				20 min
5. Writing What real-life writing skills are needed for this topic?				20 min.
6. Conclusion and Application Summarize the lesson. Ask learners to apply new knowledge to their own lives or a new situation.				15 min.