

**LOS ANGELES PUBLIC LIBRARY  
BOARD REPORT**

February 23, 2023

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **APPROVAL TO AMEND THE ACCEPTANCE OF CALIFORNIA  
LIBRARY LITERACY SERVICES GRANT FOR ENGLISH LANGUAGE  
LEARNING SERVICES FOR FISCAL YEAR 2022-23**

**A. RECOMMENDATIONS**

THAT the Board of Library Commissioners (Board):

1. Approve the amendment to correct the account number for the California Library Literacy Services (CLLS) English Language Learning grant of \$137,500 for fiscal year 2022-23 that was approved on October 13, 2022. The funds must be deposited in Trust Fund 419, Account 371.
2. Authorize the City Librarian, or designee, to make technical and clerical corrections, if needed, to the original acceptance of the grant on October 13, 2022, and to this amendment.
3. Adopt the attached Resolution regarding the amendment to correct the account number for the CLLS English Language Learning grant for fiscal year 2022-23.

**B. FINDINGS**

1. On September 19, 2022, the California State Library announced that the Los Angeles Public Library (LAPL) English Language Learning grant application was accepted and is eligible for \$137,500
2. On October 13, 2022, the Board of Library Commissioners accepted the California Library Literacy Services (CLLS) English Language Learning grant.
3. On February 03, 2023, an error was found in Recommendation 2 of the October 13, 2022 Board Report that needs to be amended. The funds must be deposited in Trust Fund 419, Account 371 instead of Account 366.
4. LAPL must encumber the grant funds by June 30, 2023, and fully expend the funds, in accordance with the approved budget on file with the State Library, by December 31, 2023.

Attachment

Project Manager: Veronica Majd, Senior Librarian, Office of Education and Literacy  
Prepared by: Veronica Majd, Senior Librarian, Office of Education and Literacy  
Reviewed by: Alicia Ramírez, Principal Librarian, Department of Lifelong Learning  
Eva Mitnick, Division Librarian, Engagement and Learning

RESOLUTION

**LIBRARY RESOLUTION NO. 2023-XX (C-XX)**

**WHEREAS**, on September 19, 2022, the California State Library announced that the Los Angeles Public Library (LAPL) English Language Learning grant application was accepted and is eligible for \$137,500 ; and

**WHEREAS**, on October 13, 2022, the Board of Library Commissioners accepted the California Library Literacy Services (CLLS) English Language Learning grant for \$137,500; and

**WHEREAS**, on February 03, 2023, an error was found in Recommendation 2 of the October 13, 2022 Board Report that needs to be amended. The CLLS funds must be deposited in Trust Fund 419, Account 371 instead of Account 366:

**THEREFORE, BE IT RESOLVED**, that the Board adopts the recommendations and findings of the City Librarian's Board Report and approves the amendment to correct the account number for the California Library Literacy Services (CLLS) English Language Learning grant for fiscal year 2022-23 that was approved on October 13, 2022. The funds must be deposited in Trust Fund 419, Account 371 instead of Account 366; and

**FURTHER RESOLVED**, that the Board hereby authorizes the City Librarian, or designee, to make technical and clerical corrections, if needed, to the original acceptance of the grant on October 13, 2022, and to this amendment.

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