

LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

November 9, 2023

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **APPROPRIATION OF \$5,100,000 FROM THE UNRESERVED AND UNDESIGNATED FUND BALANCE (UUFb) FOR SECURITY CAMERAS AND ACCESS CONTROL SYSTEMS FOR THE CENTRAL AND BRANCH LIBRARIES**

A. RECOMMENDATIONS:

THAT the Board of Library Commissioners:

1. Approve an appropriation of \$5,100,000 from the Library's Unreserved and Undesignated Fund Balance (UUFb), Fund 300, Department 44, Cash Balance, to Fund 300, Department 44, Account 3040 Contractual Services.
2. Authorize the City Librarian to make any necessary technical changes.
3. Adopt the attached Resolution regarding the appropriation in the amount of \$5,100,000 from the UUFb.

B. FINDINGS:

1. The Unreserved and Undesignated Fund Balance (UUFb) consists of prior year unappropriated and disencumbered funds. Funds in the UUFb are used for current year appropriations, the Budget Reserve Fund, and to appropriate for unfunded projects and projects previously funded which could not be completed.
2. On July 23, 2020, the Board approved a Request for Proposals (RFP) to find a qualified and experienced entity to provide and install access control systems and enterprise security camera systems, and to provide maintenance services for the equipment (Library Resolution No. 2020-25).
3. On January 17, 2023, the Board approved a \$9,097,920 contract with Converjnt Technologies, LLC to provide enterprise security cameras and access control systems for Central and Branch Libraries.

4. The current budget has \$4,000,000 for this project; previous fiscal years had funded an additional \$5,000,000 for this project which was transferred to the UUFB because the contract had not yet been executed. This request is to move the \$5,000,000 reserved in the UUFB for the Convergent contract plus an additional \$100,000 from the UUFB to cover the full cost of this contract.
5. Sufficient funds are available in the UUFB for this appropriation.

Prepared by: Heather Smith, Assistant Business Manager
Reviewed by: Madeleine Rackley, Business Manager

RESOLUTION

November 9, 2023

LIBRARY RESOLUTION NO. 2023-XX (C-XX)

WHEREAS, Sufficient funds in the amount of \$5,100,000 are available in the Library's Unreserved and Undesignated Fund Balance (UUFB); and

WHEREAS, Staff requested the appropriation of \$5,100,000 from the UUFB to the Contractual Services Account 3040 in the Library's Fiscal Year 2023-24 Budget for security cameras and access control systems for the Central and branch libraries:

THEREFORE, RESOLVED, That the Board of Library Commissioners hereby approves an appropriation of \$5,100,000 from the Unreserved and Undesignated Fund Balance, Fund 300, Department 44, Cash Balance to Fund 300, Department 44, Account 3040 Contractual Services; and

FURTHER RESOLVED, That the Board hereby authorizes the City Librarian and City Attorney to make technical corrections as deemed necessary.

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