

**LOS ANGELES PUBLIC LIBRARY  
BOARD REPORT**

September 25, 2025

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **REQUEST TO APPROVE THE CLOSURE OF LAPL FACILITIES TO  
THE PUBLIC FOR STAFF DEVELOPMENT CONFERENCE**

**A. RECOMMENDATIONS:**

That the Board of Library Commissioners:

1. Approve the request to close Los Angeles Public Library (LAPL) facilities to the public on Tuesday, March 24, 2026, for Staff Development Conference; and
2. Adopt the attached Resolution regarding the closure of LAPL facilities to the public for Staff Development Day.

**B. FINDINGS:**

1. The Los Angeles Public Library (LAPL) desires to hold a Staff Development Conference on Tuesday, March 24, 2026. The purpose of the event is to strengthen staff knowledge, awareness and connections to Library programs, services and resources. All LAPL staff will attend.
2. The theme of the Staff Development Conference is “We All Belong Here: Inspiring Our Work and Connecting Our Diverse Communities.” The day will include speakers, panel discussions, presentations, workshops and team building sessions. The Staff Planning Committee anticipates that staff will return to the office with new ideas about how to approach their work assignments and their interactions with the public.
3. In anticipation of the approval by the Board of Library Commissioners to close LAPL facilities to the public on Tuesday, March 24, 2026, the Staff Planning Committee is in the process of securing a local venue to serve as location for Staff Development Day.
4. Once this request has been approved, the LAPL will provide advanced notice that the Central Library and branches will be closed to the public on March 24, 2026.

5. The Mayor's Office has been briefed during the planning process and encourages and supports LAPL's Staff Development Conference. We will continue to keep them apprised as the planning evolves.
  
6. According to the City Charter Sections 530 and 532, the Library Department has the power and duty to "establish, manage, control and operate a Central Library and branch libraries within the City..." Consequently, the Library has the authority to establish library service hours.

Attachment

Prepared by: Brooke Sheets, Project Manager

Reviewed by: Susan Broman, Assistant City Librarian

RESOLUTION

September 25, 2025

**LIBRARY RESOLUTION NO. 2025-XX (C-XX)**

**WHEREAS**, The City Charter Sections 530 and 532, state that the Board of Library Commissioners has the power and duty to "establish, manage, control and operate a Central Library and branch libraries within the City..."; consequently, the Board of Library Commissioners has the authority to approve the request to close Los Angeles Public Library (LAPL) facilities to allow all staff to attend Staff Development Conference on March 24, 2026; and

**WHEREAS**, The LAPL will provide advanced notice that the Central Library and branches will be closed to the public on March 24, 2026.

**THEREFORE, BE IT RESOLVED**, That the board of Library Commissioners approve the request to close Los Angeles Public Library (LAPL) facilities to the public on Tuesday, March 24, 2026., for Staff Development Conference

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