

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

April 27, 2023

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: ACCEPTANCE OF THE FINAL INSTALLMENT OF THE CALIFORNIA LIBRARY LITERACY SERVICES (CLLS) GRANT, DESIGNATED FOR ADULT LITERACY SERVICES FOR FISCAL YEAR 2022/23

RECOMMENDATION:

That the Board of Library Commissioners:

1. Accept the remaining 10% California Library Literacy Services (CLLS) grant amount of \$16,228. This amount is designated for adult literacy for the Los Angeles Public Library's Adult Literacy Department for Fiscal Year 2022/23;
2. Approve that the funds be deposited in Trust Fund 419, Account 371; and
3. Adopt the attached Resolution regarding acceptance of the CLLS funds for Fiscal Year 2022/23.

FINDINGS:

1. On August 24, 2022, the California State Library announced that the Los Angeles Public Library (LAPL) Adult Literacy Services and Family Literacy Services grant application was accepted and is eligible for \$243,240.
2. Funds must be encumbered by June 30, 2023, and fully expended, in accordance with the approved budget on file with the State Library, by December 31, 2023.
3. The award can be claimed in two stages. The Library was allowed to first request 90% of the adult literacy services grant and 100% of the family literacy grant. The remaining 10% adult literacy services grant amount is \$16,228.
4. These funds must be accepted by the Board of Library Commissioners to activate this award.
5. We will continue to offer in-person tutoring and small group classes. We will continue to offer one-on-one tutoring and small group instruction using online platforms for

learners who prefer to stay learning remotely. We also offer app-based and other technology to support distance learning. Our goal is to help adult learners who come to our program including direct services and referrals to partner agencies. This program will continue to be offered remotely.

Prepared by: Veronica Majd, Senior Librarian, Office of Education and Literacy

Reviewed by: Alicia Ramírez, Principal Librarian, Department of Lifelong Learning
Eva Mitnick, Division Librarian, Engagement and Learning

RESOLUTION

LIBRARY RESOLUTION NO. 2023- (C-)

WHEREAS, On August 24, 2022, the California State Library announced that the Los Angeles Public Library (LAPL) Adult Literacy Services and Family Literacy Services grant application was accepted and was eligible for an initial \$162,283 grant designated for adult literacy services and an \$80,957 grant designated for family literacy. The total award for the fiscal year is \$243,240; and

WHEREAS, The award can be claimed in two stages. The Library is allowed to first request 90% of the adult literacy services grant and 100% of the family literacy grant. The remaining 10% adult literacy services grant amount of \$16,228 will be subsequently claimed; and

WHEREAS, On October 27, 2022, the Board of Library Commissioners accepted the total California Library Literacy Services (CLLS) grant in the amount of \$243,240; and

WHEREAS, The remaining 10% of this grant is now being claimed after the completion of a mid-year financial and narrative report and confirmation that 90% of the initial grant has been expended. This remaining grant amount is \$16,228 designated for adult literacy, must be deposited in Trust Fund 419, Account 371. The total award for the fiscal year is \$243,240; and

WHEREAS, The Los Angeles Public Library and the Library Foundation of Los Angeles provide matching funds to make LAPL eligible for this grant which is determined by applying a CLLS formula. The formula includes the amount of local dollars expended by the LAPL and the LFLA on Adult Literacy Services in 2022/23

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added to a per capita amount based on the adult learners enrolled for tutoring in the Adult Literacy Services program by the Los Angeles Public Library in 2022/23; and

WHEREAS, These funds must be accepted by the Board of Library Commissioners to activate this award:

THEREFORE BE IT RESOLVED, That the Board of Library Commissioners accept the final 10% of the California Library Literacy Services (CLLS) grant of \$16,228 designated for adult literacy for the Los Angeles Public Library's Adult Literacy Services for Fiscal Year 2022/23; and

FURTHER RESOLVED, That the funds be deposited in Trust Fund 419, Account 371.

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:

NOES:

ABSENT: