

Board of Library Commissioners

Regular Meeting Agenda

Thursday, April 22, 2021 at 11:00 a.m.
Teleconference

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) due to concerns over COVID-19, the Board of Library Commissioners will conduct this meeting entirely by teleconference via Zoom. Please use the link below or dial by phone to join the meeting.

Conforme a la Orden Ejecutiva N-29-20 del Gobernador (17 de Marzo, 2020) durante COVID-19, las sesiones de la Comisión de La Biblioteca están siendo conducidas completamente por teleconferencia por medio de Zoom. Por favor use la siguiente información para participar:

MEETING ID: 835 0577 8610
Passcode: 983362

Please click the link below to join the meeting:

<https://lapl.zoom.us/j/83505778610>

or dial toll free: (888) 475-4499 or (833) 548-0282

1. Roll Call

2. Opening Remarks

Lynne Thompson, Poet Laureate of Los Angeles

3. Approval of the Minutes: none

4. All Agenda Items Comment Period

An opportunity for the public to address the Commission on **all agenda items** will occur after the roll call and approval of minutes. Members of the public who wish to speak on agenda items shall be allowed to speak for up to one (1) minute per item, up to a total of three (3) minutes, and an additional one (1) minute for general public comment, per meeting. During general public comment, a speaker may comment on any matter within the subject matter jurisdiction of the Library Commission. The Commission has determined that a cumulative total of 30 minutes is a reasonable amount of time for the All Agenda Items Comment Period.

Public Comments can also be submitted in writing to the Board Office via email at libcommission@lapl.org or by phone (213) 228-7530 by 4 p.m. on the day before the meeting, or during the meeting by accessing the link provided above.

5. City Librarian's Comments and Announcements**6. City Librarian's Reports:****Consent Items**

Exhibit A

Approve acceptance of Library Development Impact Mitigation Fee for the 7500 Sunset Boulevard Project in the amount of \$86,000 to be deposited in Library Trust Fund 831, Account 364 (Frances Howard Goldwyn – Hollywood Regional Library)

Exhibit B

Approval of Amendment No. 2 to Supplemental Agreement No. 5 of Contract No. 736 with Sencorp White Inc. to extend the term of the contract for one year, from June 13, 2021 to June 13, 2022 to continue maintenance services of the compact shelving at the Central Library

7. Oral Report from the Ad Hoc Committee for Re-envisioning Safety**8. Commissioners' Comments and Announcements****9. Adjournment****Next Board Meeting Notice**

The next Regular Meeting of the Board is scheduled for Thursday, **May 13, 2021**, at **11:00 a.m.** via **Teleconference**.

Aviso de la próxima junta de la comisión

*La próxima junta de la comisión está agendada para el Jueves, **13 de mayo, 2021** at **11:00 a.m.** por medio de **teleconferencia**.*

Información en Español: COMENTARIOS PÚBLICOS

Para las personas que desean dar un comentario público para asuntos incluidos o no incluidos en la agenda pero bajo la jurisdicción de la Comisión, puede hacerlo en esta sección de la sesión. Cada persona puede hablar un (1) minuto por asunto, tres (3) minutos máximo por sesión. La Comisión ha determinado que 30 minutos es un tiempo razonable para escuchar comentario público. Comentarios también pueden ser enviados por correo electrónico a libcommission@lapl.org antes de las 4:00 p.m. del día antes de la junta o llamando a la oficina al (213) 228-7530.

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, communication access real-time

transcription (CART). To ensure availability, you are advised to make your request at least 72 hours prior to the meeting. For Sign Language Interpreters it is strongly recommended to make the request five (5) or more business days prior to the meeting. For additional information, please contact the Board Office by email at libcommission@lapl.org or by phone at (213) 228-7530.

Información en Español del Título II de la Acta Americana de Discapacidades: *La Ciudad de Los Ángeles no discrimina a personas con discapacidades y acomoda a la personas para asegurar igualdad de acceso a programas, servicios y actividades. Los servicios de interpretación en Español están disponibles pero deben ser solicitados con un mínimo de 72 horas de anticipación, en todas las juntas de la comisión, llamando al (213) 228-7530.*

Rules of Decorum: Persons addressing the Commission shall not utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. The Presiding Officer has the authority to issue a warning to a person violating the Rules. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removal of any person(s) from the Commission meeting who fails to observe the rules of decorum.

Reglas de Comportamiento: *Personas que se dirigen a la Comisión no deben gritar, amenazar o usar lenguaje abusivo, ni causar desorden o actuar de manera que interrumpa la sesión. Se le dará un aviso y a la discreción de la Comisión será removida la personas que no siga las reglas de la sesión.*

For more information, please contact: Library Commission Office (213) 228-7530.

Para más información en Español acerca de esta junta puede llamar a la oficina de la Comisión de la Biblioteca de Los Angeles (213) 228-7530.

NEXT PAGE: Exhibit A

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

EXHIBIT A

April 22, 2021

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **ACCEPTANCE OF MITIGATION FEES FOR THE 7500 SUNSET BOULEVARD PROJECT**

RECOMMENDATIONS:

That the Board of Library Commissioners:

1. Approve the acceptance of \$86,000 for payment of a Library Development Impact Mitigation Fee, a condition of approval imposed by the City of Los Angeles Department of City Planning (DCP) for the 7500 Sunset Boulevard Project; and,
2. Authorize the City Librarian, or designee, to deposit the amount of \$86,000 into Library Trust Fund 831, Account 364 to acquire books, technology and library materials, pay for Library programs, facility and landscape improvements, and furniture for the Frances Howard Goldwyn – Hollywood Regional Library; and,
3. Authorize the City Librarian, or designee, to send a letter to Vince Bertoni, Director of DCP, with a copy to Vince Manzenberger, Greystar, located at 2615 Pacific Coast Highway, Suite 210, Hermosa Beach, CA 90254. The letter notifies DCP that the mitigation fee has been paid for this project.

FINDINGS:

1. Faring Capital, a developer and builder, has applied to develop a mixed-use project on a site located at 7500 Sunset Blvd., Los Angeles, CA 90028. The project includes 200 residential units with 430 occupants and up to 30,000 square feet of commercial retail and restaurant uses designed by Santa Monica's Killefer Flammang Architects.
2. This project is located near the Frances Howard Goldwyn – Hollywood Regional Library and will serve the 7500 Sunset Boulevard Project development residents.

3. Therefore, as part of the conditions imposed by DCP, the developer is required to pay a Library Development Impact Mitigation fee of \$200 per capita based upon the projected number of 430 residents in the 200 residential units, which totals \$86,000.
4. The Library Development Impact Mitigation Fee will be used to acquire books, technology and library materials, pay for Library programs, facilities and landscape improvements, and furniture for the Frances Howard Goldwyn – Hollywood Regional Library.

Prepared by: Eloisa Sarao, Director Facilities & Event Management
Reviewed by: Susan Broman, Assistant City Librarian

RESOLUTION

LIBRARY RESOLUTION NO. 2021 - XX (C-XX)

WHEREAS, on April 22, 2021, the Board of Library Commissioners found that developer and builder, Faring Capital, applied for and received conditional approval from the Department of City Planning to construct the 7500 Sunset Boulevard Project (the “Project”) consisting of 200 residential units to be located at 7500 Sunset Boulevard, Los Angeles 90028; and

WHEREAS, the DCP imposed a condition of approval requiring the developer pay a Library Development Impact Mitigation fee of \$200 per capita based upon the 430 projected number of residents in the 200 residential units, which fee totals \$86,000; and

BE IT RESOLVED, that the Board of Library Commissioners approved the acceptance of \$86,000 for payment of a Library Development Impact Mitigation Fee; and

FURTHER RESOLVED, that the Board of Library Commissioners authorized the City Librarian, or designee, to deposit \$86,000 into the Library Trust Fund 831, Account 364, to acquire books, technology and library materials, to pay for Library programs, facility and landscape improvements, and furniture for the Frances Howard Goldwyn – Hollywood Regional Library; and

FURTHER RESOLVED, that the City Librarian, or designee send a letter to Vince Bertoni Director of DCP, with a copy to Vince Manzenberger, Greystar, located at 2615 Pacific Coast Highway, Suite 210, Hermosa Beach, CA 90254 notifying DCP that the Library Development Mitigation fee has been paid for this Project.

This is a true copy:

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

EXHIBIT B

April 22, 2021

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

**SUBJECT: APPROVAL OF AMENDMENT NO. 2 TO SUPPLEMENTAL AGREEMENT
NO. 5 OF CONTRACT NO. 736 WITH SENCORP WHITE, INC.**

RECOMMENDATIONS:

THAT The Board of Library Commissioners adopt the following recommendations:

1. That the BOARD approves Amendment No. 2 to Supplemental Agreement No. 5 of Contract No. 736 with Sencorp White Inc., formerly White Systems, Inc. ("Sencorp"), in order to extend the term of the contract one year to June 13, 2022.
2. That the BOARD finds that Sencorp is the sole manufacturer of the compact shelving and parts used at the Central Library and is the sole provider of maintenance services for this brand and model of compact shelving.
3. That the BOARD find pursuant to Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(10) that the use of competitive bidding would be undesirable, impractical or impossible because Sencorp is the sole manufacturer and the sole provider for the maintenance of the compact shelving.
4. That the BOARD find pursuant to Charter Section 1022 the work can be performed more economically and feasibly by Sencorp because the City's Personnel Department and the Library's Human Resources department have determined that City employees do not have the expertise to perform the work required.
5. That the City Librarian and the City Attorney be authorized to make technical changes if needed to the Amendment No. 2 to Supplemental Agreement No. 5 of Contract No. 736 prior to execution.
6. That the President of the Board of Library Commissioners be authorized to execute the agreement.
7. Funds are available in the Library's Contractual Services Account.

8. Authorize the City Attorney to correct where appropriate references in the Statement of Facts and in the Agreement regarding the description of the agreement.

STATEMENT OF FACTS:

1. On October 3, 1993, the renovated Central Library opened with a new compact shelving system manufactured and installed by White Systems Inc. that provides much more storage capacity than regular shelving.

The White Systems compact shelving unit provides 48,319 square feet of shelving to house more than 2 million volumes.

2. On August 4, 2005, the BOARD approved the issuance of a Request for Bids (RFB) for the maintenance of the compact shelving at the Central Library. White Systems, Inc. was the only firm to respond to the RFB.
3. On October 6, 2005, the BOARD approved the Contract No. 736 between the City and White Systems, Inc. for the period June 14, 2006 through June 13, 2009.
4. On May 28, 2009, the BOARD approved Amendment No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2010.
5. On March 25, 2010, the BOARD approved Amendment No. 2 to the Contract No. 736 to extend the term of the contract through June 13, 2011.
6. Contract No. 736 expired on June 13, 2011. Thereafter on July 7, 2011 the BOARD approved Supplemental Agreement No. 1 to Contract No. 736 between the City and White Systems, Inc., to extend the term of the contract through June 13, 2012.
7. On January 26, 2012 the BOARD approved Amendment No. 1 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2013.
8. On February 14, 2013 the BOARD approved Amendment No. 2 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2014.
9. On February 27, 2014 the BOARD approved Amendment No. 3 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2015.

10. On March 17, 2015 the BOARD approved Amendment No. 4 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2016.
11. On October 31, 2015 Connell Limited Partnership acquired White Systems Inc. and changed its name to Sencorp White, Inc.
12. On May 26, 2016, the BOARD approved Supplemental Agreement No. 2 to Contract No. 736 between the Library Department and Sencorp White, Inc. to extend the term of the contract through June 13, 2017.
13. On June 8, 2017, the BOARD approved Supplemental Agreement No. 3 to Contract No. 736 to extend the term of the contract through June 13, 2018.
14. On June 14, 2018, the BOARD approved Supplemental Agreement No. 4 to Contract No. 736 to extend the term of the contract through June 13, 2019.
15. On May 9, 2019, the BOARD approved Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2020.
16. On April 9, 2020, the BOARD approved Amendment No. 1 to Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2021.
17. The compact shelving requires continuous service and maintenance to be efficient. Sencorp White, Inc., formerly White Systems, is the manufacturer of the system and parts, and is the sole provider of maintenance services for this brand and model of compact shelving.
18. The term of this Amendment No. 2 to Supplemental Agreement No. 5 to Contract No. 736 shall be extended one year through June 13, 2022.
19. Sufficient funds in the amount of \$130,367.00 are available to provide maintenance services from the Library's Contractual Services Account.
20. The Deputy City Attorney has reviewed the contract as to form.

Prepared by: Eloisa Sarao, Director of Facilities & Event Management

Reviewed by: Susan Broman, Assistant City Librarian

RESOLUTIONLIBRARY RESOLUTION NO 2021 - XX (C-XX)

WHEREAS, on October 3, 1993, the renovated Central Library opened with a new compact shelving system manufactured and installed by White Systems Inc.; and

WHEREAS, on August 4, 2005 the Board of Library Commissioners approved issuance of a Request for Bids (RFB) for the maintenance of the compact shelving system at the Central Library. White Systems, Inc. was the only firm to respond to the RFB; and

WHEREAS, on October 6, 2005, the Board of Library Commissioners approved Contract No. 736 between the City of Los Angeles and White Systems, Inc. The contract was approved for a three-year period, June 14, 2006 through June 13, 2009; and since 2009, the Board has approved extensions of the contract for one year periods; and

WHEREAS, on May 28, 2009, the BOARD approved Amendment No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2010.

WHEREAS, on March 25, 2010, the BOARD approved Amendment No. 2 to the Contract No. 736 to extend the term of the contract through June 13, 2011.

WHEREAS, Contract No. 736 expired on June 13, 2011. Thereafter on July 7, 2011 the BOARD approved Supplemental Agreement No. 1 to Contract No. 736 between the City and White Systems, Inc., to extend the term of the contract through June 13, 2012.

WHEREAS, on January 26, 2012 the BOARD approved Amendment No. 1 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2013.

WHEREAS, as on February 14, 2013 the BOARD approved Amendment No. 2 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2014.

WHEREAS, on February 27, 2014 the BOARD approved Amendment No. 3 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2015.

WHEREAS, on March 17, 2015 the BOARD approved Amendment No. 4 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2016.

WHEREAS, on October 31, 2015, Connell Limited Partnership acquired White Systems, Inc. and changed its name to Sencorp White, Inc. and has continued to be the sole provider of maintenance services for the brand and model of compact shelving at the Central Library; and

WHEREAS, on May 26, 2016, the Board approved Supplemental Agreement No. 2 to Contract No. 736 to extend the term of the contract through June 13, 2017 and accepted the assignment of the contract from White Systems to Connell Inc., Limited Partnership and its name change to Sencorp Inc.; and

WHEREAS, on June 8, 2017, the Board approved Supplemental Agreement No. 3 to Contract No. 736 to extend the term of the contract through June 13, 2018; and

WHEREAS, on June 14, 2018, the Board approved Supplemental Agreement No. 4 to Contract No. 736 to extend the term of the contract through June 13, 2019; and

WHEREAS, on May 9, 2019, the Board of Library Commissioners approved Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2020; and

WHEREAS, on April 9, 2020, the Board of Library Commissioners approved Amendment No. 1 to Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2021; and

WHEREAS, the Board of Library Commissioners found pursuant to Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(10) that the use of competitive bidding would be undesirable, impractical or impossible because Sencorp is the sole manufacturer and the sole provider for the maintenance of the compact shelving ; and

WHEREAS, the Board of Library Commissioners found pursuant to Charter Section 1022 that the work can be performed more economically and feasibly by Sencorp because the City's Personnel Department and Library's Human Resources department have determined that City employees do not have the expertise to perform the work required; and

WHEREAS, Funds are available in the Library's Contractual Services Account:

RESOLVED, That on April 22, 2021, the Board of Library Commissioners approved Amendment No. 2 to Supplemental Agreement No. 5 to Contract No. 736 extending the term of the contract one year to June 13, 2022; and

FURTHER RESOLVED, that the City Librarian and City Attorney be authorized to make technical changes if needed to the amendment prior to execution; and

FURTHER RESOLVED, that the City Attorney be authorized to correct where appropriate references in the Statement of Facts and in the Agreement regarding the description of the agreement.

This is a true copy:

AMENDMENT NO. 2 TO SUPPLEMENTAL AGREEMENT NO. 5

TO CONTRACT NO. 736

BETWEEN

THE CITY OF LOS ANGELES

AND

SENCORP WHITE, INC.

FOR THE MAINTENANCE OF THE COMPACT SHELVING AT CENTRAL LIBRARY

THIS IS AMENDMENT NO. 2 TO SUPPLEMENTAL AGREEMENT NO. 5, to Contract No. 736 (hereinafter referred to as the "Supplemental Agreement") is made and entered into by and between the City of Los Angeles, a municipal corporation, (hereinafter referred to as "City") acting by and through its Board of Library Commissioners, (hereinafter referred to as the "Board" or collectively as the "Library") and Sencorp White Inc. (hereinafter referred to as "Sencorp" or "Contractor").

WITNESSETH

WHEREAS, on October 3, 1993, the renovated Central Library opened with a new compact shelving system manufactured and installed by White Systems, Inc.

WHEREAS, on August 4, 2005, the Board approved the issuance of a Request for Bids (RFB) for the maintenance of the compact shelving at the Central Library, and White Systems, Inc., was the only firm to respond to the RFB; and

WHEREAS, on October 6, 2005 the Board approved Contract No. 736 between the City and White Systems, Inc. effective June 14, 2006 to June 13, 2009; and

WHEREAS, on May 28, 2009, the Board approved Amendment No 1 to

Contract No. 736 to extend the contract term through June 13, 2010; and

WHEREAS, on March 25, 2010, the Board approved Amendment No. 2 to Contract No. 736 to extend the contract term to June 13, 2011; and

WHEREAS, Contract No. 736 expired on June 13, 2011. Thereafter, on July 7, 2011, the Board approved Supplemental Agreement No. 1 to Contract No. 736 between the City and White Systems Inc. to extend the term of the contract through June 13, 2012; and

WHEREAS, on January 26, 2012 the Board approved Amendment No. 1 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2013; and

WHEREAS, on February 14, 2013 the Board approved Amendment No. 2 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2014; and

WHEREAS, on February 27, 2014 the Board approved Amendment No. 3 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2015; and

WHEREAS, on March 17, 2015 the Board approved Amendment No. 4 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2016; and

WHEREAS, on October 31, 2015 Connell Limited Partnership acquired White Systems Inc. and changed its name to Sencorp White, Inc.; and

WHEREAS, on May 26, 2016 the Board approved Supplemental Agreement No. 2 to Contract No. 736 to extend the term of the contract through June 13, 2017 and accepted the assignment of the contract from White Systems to Connell Inc., Limited Partnership and its name change to Sencorp Inc.; and

WHEREAS, on June 8, 2017 the Board approved Supplemental Agreement No. 3 to Contract No. 736 to extend the term of the contract through June 13, 2018; and

WHEREAS, on June 14, 2018 the Board approved Supplemental Agreement No. 4 to Contract No. 736 to extend the term of the contract through June 13, 2019; and

WHEREAS, on May 9, 2019 the Board approved Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2020; and

WHEREAS, on April 9, 2020 the Board approved Amendment No. 1 to Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract

through June 13, 2021; and

WHEREAS, the Library now desires to extend the contract term of Contract No. 736 for a period of one year through June 13, 2022; and

NOW, THEREFORE, the parties hereby covenant and agree as follows:

1. Term: The term of this Amendment No. 2 to Supplemental Agreement No.5 to Contract No. 736, shall be from June 14, 2021 through June 13, 2022.
2. The City's obligation to make payments under Contract No. 736 shall not exceed \$130,367.00. If the City appropriates additional funds for this contract, then the City payment obligations may be expanded to the extent of such appropriation(s), subject to a properly executed amendment of Contract No. 736 to reflect such change.
3. Ratification Clause: Due to the need for Contractor's services to be provided continuously on an ongoing basis, Contractor may have provided services prior to the execution of this Amendment No. 2 to Supplemental Agreement No. 5, to Contract No. 736. To the extent that said services were performed in accordance with the terms and conditions of this Amendment No. 2 to Supplemental Agreement No. 5, to Contract No. 736, and those services are hereby ratified.

Except where expressly modified by this Amendment No.2 to Supplemental Agreement No. 5 to Contract No. 736, all other terms and conditions included in Contract No. 736 shall remain in full force and effect.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 2 to Supplemental Agreement No. 5 to Contract No. 736 to be executed by their respective, duly authorized representatives.

BOARD OF LIBRARY COMMISSIONERS

**SENCORP WHITE INC. FORMERLY
WHITE SYSTEMS, INC.**

By _____
BICH NGOC CAO
President

By _____
BRIAN URBAN
President

Date _____

Date _____

APPROVED AS TO FORM:

ATTEST:

MICHAEL N. FEUER, City Attorney

By _____
BASIA JANKOWSKI
Deputy City Attorney

By _____
RAQUEL BORDEN
Executive Assistant

Date _____

Date _____

ATTEST:

HOLLY L. WOLCOTT, CITY CLERK

By: _____
Deputy City Clerk

Date: _____